

County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

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SHERYL L. SPILLER
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January 9, 2013

TO: Each Supervisor

FROM: Sheryl L. Spiller, Director

SUBJECT: NOTICE OF INTENT TO NEGOTIATE A SOLE SOURCE CONTRACT WITH LOS ANGELES COUNTY OFFICE OF EDUCATION FOR VOCATIONAL ASSESSMENT SERVICES FOR GREATER AVENUES FOR INDEPENDENCE, REFUGEE EMPLOYMENT PROGRAM, AND GENERAL RELIEF OPPORTUNITIES FOR WORK PARTICIPANTS

In accordance with Board policy on sole source contracts of \$250,000 or greater, I am informing you that we intend to negotiate a non-competitive contract with the Los Angeles County Office of Education (LACOE) to provide vocational assessment services to participants of the Greater Avenues for Independence (GAIN), Refugee Employment Program (REP), and General Relief Opportunities for Work Participants programs, and learning disability evaluation and diagnosis services for GAIN and REP participants. These services assist individuals to move from welfare dependence to self-sufficiency. Under the current contract, LACOE subcontracts with six service providers that perform the actual vocational assessments. LACOE is responsible for ensuring that sufficient service providers are available to meet the participants' direct service needs as well as monitoring service providers for contract compliance and quality of services.

The California Department of Social Services contracting regulations Section 23-650.1.14, permit DPSS to enter into sole source contracts with local government agencies. LACOE is a local government agency and has been the contractor for these services since 1990.

We will proceed to negotiate the renewal of the sole source contract within two weeks, unless otherwise instructed by your Board.

If you have any questions or require additional information, please contact me or your staff may contact Michelle Callahan, Assistant Director, at (562) 908-8622.

SLS:anc

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Deputy Chief Executive Officer